

# League Engineering Services

## Social Media Policy

We acknowledge that employees have the right to share their personal content through social media platforms, however we need to work together to protect ourselves, our customers and stakeholders.

### We will not:

- Disclose confidential or private information that is not readily available to the public.
- Post or share any information or photos from or about projects without prior approval from the project management;
- Make offensive, hostile or defamatory comments and/or actions;
- Discriminate, harass and/or bully another person;
- Supply confidential business-related information to another party;
- Make unauthorised comments and/or statements to the media.

### We will:

- Use our social media platforms with care and discretion, working on the assumption the content we may share might become available to someone other than who it was intended for;
- Communicate with the League Engineering Services Team or Project Managers if we are unsure if particular content intended to share or post on social media would be a breach of this policy;
- Respect others and their opinions and content on all social media platforms.