



**NEW STARTER FORM - CONFIDENTIAL INFORMATION**

The information provided on this sheet will be used to setup your details on our payroll system and your personnel file.

**Employee Personal Details**

Last Name:		First Names:	
Residential Address:			
Postal Address (if different from above):			
Post Code:		Date of Birth:	
Contact Number:		Email Address:	

**Emergency Contact**

Name:		Relationship:	
Contact Number:			

**Taxation Details**

Tax File Number:
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**Superannuation Details**

Name of fund:		Member Number:	
Super Fund ID (USI or ABN):			

**Banking Details**

Bank Name:		Branch Name:	
BSB Number:		Account Number:	
Account Name:			

**PPE – Please circle your shirt size: S M L XL 2XL 3XL 4XL**

**Do you identify as Aboriginal or Torres Strait Islander?** Yes  No  Prefer not to disclose

**Licenses and Tickets (Please tick the licenses and tickets you hold)**

White Card Yes  No  Truck Licence: LR  MC  MR  HR  HC  CITB Number: \_\_\_\_\_

Tickets:

<input type="checkbox"/> Bulldozer	<input type="checkbox"/> Excavator	<input type="checkbox"/> Front End Loader
<input type="checkbox"/> Front End Loader Backhoe	<input type="checkbox"/> Skidsteer Loader	<input type="checkbox"/> Forklift
<input type="checkbox"/> Roller	<input type="checkbox"/> Compactor	<input type="checkbox"/> Scraper
<input type="checkbox"/> Grader	<input type="checkbox"/> Telescopic Material Handler	<input type="checkbox"/> Traffic Controller
<input type="checkbox"/> Water Cart	<input type="checkbox"/> Dump Truck	<input type="checkbox"/> Confined Space
<input type="checkbox"/> Elevated Work Platform	<input type="checkbox"/> Rigging/Dogging	<input type="checkbox"/> Crane

**\*\*\* PLEASE ATTACH COPIES OF ALL LICENCES, TICKETS & WHITECARD \*\*\***